



AAHKS[®]

AMERICAN ASSOCIATION OF HIP AND KNEE SURGEONS

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ARTHROPLASTY TODAY

Deputy Editor Position Description

AAHKS is seeking a Deputy Editor for *Arthroplasty Today* (AT) for a 5-year term, effective January 1, 2025. AT is AAHKS's open access (OA) journal published by Elsevier.

The Deputy Editor will be a senior member of the AT Editorial Board serving under AT's Editor-in-Chief (EIC). The AT Deputy Editor will assist the EIC to determine the scientific direction of the journal and will provide input into editorial decisions.

The specific responsibilities of the AT Deputy Editor include, but are not limited to, the following:

- authority and accountability for all case reports and techniques papers submitted to AT, including desk rejections and recommendations for rejection or acceptance following peer review for these article types.
- aid in writing the AJRR annual review paper and submitting it to AT on an agreed upon schedule.
- collaborate with the EIC on submissions transferred to AT from *Journal of Arthroplasty*
- recommend potential Editorial Board candidates to the EIC
- solicit for submission to AT, the most authoritative, innovative and highest quality research representing both the research and clinical aspects of hip and knee arthroplasty
- support the EIC in enforcing the ethical standards of the journal
- attend the annual meeting of AT Editorial Board during the AAHKS Annual Meeting and virtual monthly meetings of the Senior Editorial Board members, the publisher, and AAHKS staff.

If the EIC has a conflict of interest related to a particular submission, the Deputy Editor will manage the peer review process and editorial decision for that manuscript. The Deputy Editor may also be called on by AAHKS to step into the EIC role on a short- or long-term basis in the event of the EIC's absence. If Deputy Editor role is served with the highest regard, the AAHKS Board of Directors may appoint the Deputy Editor to the EIC role at the end of the term.

The AT Deputy Editor will disclose to the AAHKS any commercial relationships or interests that may be deemed a real or perceived conflict of interest. The DE must recuse themselves from participating in the review of any submissions to AT where a potential or actual conflict of interest exists.

The Deputy Editor will be committed to maintaining AT's reputation for high-quality and timely publication and will be a global ambassador for AAHKS and AT. The Deputy Editor must:

- be a member of AAHKS
- be a recognized expert in hip and knee arthroplasty
- have a background that reflects high standards in research and publication
- possess editorial experience with a scholarly journal and an understanding of the journal publishing process
- be fair and trustworthy while possessing the ability to make difficult decisions.

Interested candidates may apply for the AT Deputy Editor position by submitting their curriculum vitae and a letter of interest summarizing their qualifications. Applications must be received by **May 15, 2024**. Submit applications to Connect@AAHKS.org. The AAHKS Board of Directors will select and appoint the new AT Deputy Editor in Summer 2024. The candidate selected will transition into the Deputy Editor roll in Fall 2024.

AAHKS is committed to equal opportunities for all. All applicants for the Deputy Editor position will be considered without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status. This is a contract position.